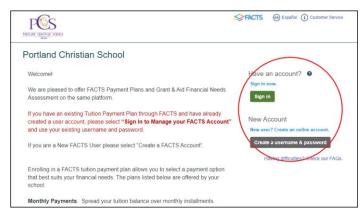


Variable Tuition Application

Current Family Instructions

Steps to Apply for Variable Tuition

- 1. Navigate to the FACTS website at https://online.factsmgt.com/signin/3F6GZ (or www.pcschools.org | Parents | Resources & Forms | FACTS Tuition), and sign in.
 - Please be aware that FACTS requires a \$45.00 non-refundable Variable Tuition application fee. FACTS will also need to receive copies of your prior year's W-2s and your last tax return that was filed.



- 2. Select the "Start Application" link in the FACTS Grant & Aid box on the upper right of your screen.
- 3. Read the instructions and follow the prompts to "Begin Application."
- 4. You can log back in at any time to track the application process.
- 5. If you need assistance with the Variable Tuition application process please contact FACTS at 1-866-441-4637.
- 6. When the FACTS Variable Tuition application process has been completed and verified, Portland Christian will be notified by FACTS.
- 7. You will be notified by the school when a Variable Tuition decision has been reached.