



Variable Tuition Application

Current Family Instructions

Steps to Apply for Variable Tuition

1. Navigate to the FACTS website at <https://online.factsmgt.com/signin/3F6GZ> (or www.pcschools.org | Parents | Resources & Forms | FACTS Tuition), and sign in.
 - Please be aware that FACTS requires a \$45.00 *non-refundable* Variable Tuition application fee. FACTS will also need to receive copies of your prior year's W-2s and your last tax return that was filed.

Portland Christian School

Welcome!

We are pleased to offer FACTS Payment Plans and Grant & Aid Financial Needs Assessment on the same platform.

If you have an existing Tuition Payment Plan through FACTS and have already created a user account, please select **"Sign in to Manage your FACTS Account"** and use your existing username and password.

If you are a New FACTS User please select "Create a FACTS Account".

Enrolling in a FACTS tuition payment plan allows you to select a payment option that best suits your financial needs. The plans listed below are offered by your school.

Monthly Payments: Spread your tuition balance over monthly installments.

Have an account? **Sign in now.** **Sign in**

New Account **New user? Create an online account.** **Create a username & password**

Having difficulties? Check our FAQs.

2. Select the "Start Application" link in the FACTS Grant & Aid box on the upper right of your screen.
3. Read the instructions and follow the prompts to "Begin Application."
4. You can log back in at any time to track the application process.
5. If you need assistance with the Variable Tuition application process please contact FACTS at 1-866-441-4637.
6. When the FACTS Variable Tuition application process has been completed and verified, Portland Christian will be notified by FACTS.
7. You will be notified by the school when a Variable Tuition decision has been reached.