



Variable Tuition Application

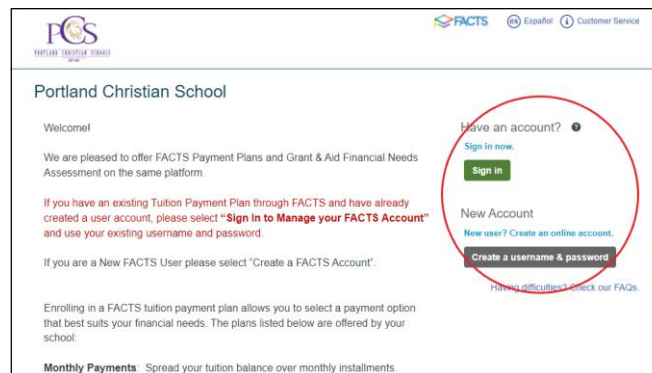
New Family Instructions

Thank you for your interest in Portland Christian Schools! We know that many factors, including financial issues, must be considered when making decisions regarding your child's education. The information provided here may answer some of your questions. To begin the Variable Tuition application process, please take the following steps:

1. Complete and submit your "Application for Admission" accompanied by a payment for the application fee (\$175.00).
2. Proceed with the "Steps to Apply for Variable Tuition" listed below.
3. If, after being notified of your reduced tuition, you determine that the award is not sufficient for your student to attend PCS and wish to withdraw, you may do so.

Steps to Apply for Variable Tuition

1. Navigate to the FACTS website at <https://online.factsmgt.com/signin/3F6GZ> (or www.pcschools.org | Parents | Resources & Forms | FACTS Tuition), and create a FACTS account if you do not already have one (or sign in if you do have an account).
 - Please be aware that FACTS requires a \$45.00 *non-refundable* Variable Tuition application fee. FACTS will also need to receive copies of your prior year's W-2s and your last tax return that was filed.



2. Select the "Start Application" button in the FACTS Grant & Aid box on the upper right of your screen.
3. Read the instructions and follow the prompts to "Begin Application."
4. You can log back in at any time to track the application process.
5. If you need assistance with the Variable Tuition application process please contact FACTS at 1-866-441-4637.
6. When the FACTS Variable Tuition application process has been completed and verified, Portland Christian will be notified by FACTS.
7. You will be notified by the school when a Variable Tuition decision has been reached.