



**2025-2026
PCS ELEMENTARY
SHINE & SHARE SCHOLARSHIP**

Instructions and Documents Required
(Keep this page for your reference)

Turn in your completed Application to the Elementary Campus Office or the Business Office at the San Rafael Campus. The completed Application and all additional required documents must be received by PCS no later than **4:00 pm on Wednesday, April 2, 2025.**

- 1. This completed Application Form
- 2. Parent/Guardian essay
- 3. Personal Reference - Ask an adult who knows the child to submit a reference, using the "Personal Reference Request" form. The reference should mail the form directly to PCS.
 - The reference may NOT be a PCS employee (teacher).
 - The reference may NOT be related to the child (for example, a parent, grandparent, sibling, aunt/uncle, cousin, etc.).
 - The reference could be a family friend, coach, pastor, Sunday School teacher, mentor, etc.
- 4. School Academic and Behavior Report
 - **PCS Returning Students:** Print your name on the "PCS Scholarship Academic & Behavior Report" and give it to your campus office as soon as possible, but **no later than Wednesday, April 2, 2025.** The campus office will forward the form to the principal.
 - **Students New to PCS:** Your enrollment application for 2025-26 already includes this information. You do not need an additional report.

**YOUR APPLICATION WILL NOT BE CONSIDERED UNLESS
ALL REQUIRED DOCUMENTS ARE RECEIVED BY THE DEADLINE.**

To check the status of documents received, send an email to grace.dugger@pcschoools.org.